MAINTENANCE, OPERATING SYSTEM & SECURITY SOFTWARE CHANGE LOG

This log is used to record additions, removals, maintenance & changes to hardware, installation, and testing of O/S & Security Software.

	SYSTEM/ DEVICE	COMPONENT		PERSON/		
DATE	DESCRIPTION	ID NUMBER	DESCRIPTION OF ACTIONS	(Company if appl.)	PCL	ESCORT

All entries must include date, description of action, and person taking action. Company of person performing action is only required if they are not an employee. Escort is only listed when the performing person does not have the requisite clearances and/or NTK. PCL must be included for entries involving changes to hardware or software. Hardware changes must include system/device description, id number and clear/sanitize actions if applicable.

ATTACHMENT 8