

**CERTIFICATION**

To: Defense Security Service (DSS)  
Servicing Industrial Security Field Office

Subject: Self-Inspection Certification – [FACILITY NAME]

This letter serves as notification that a formal self-inspection has been completed for the identified facility. The self-inspection was conducted by [IDENTIFY PERSONS WHO CONDUCTED SELF\_INSPECTION]..

Facility Name:	Cage Code:
Address:	
FSO Name/Phone:	
Senior Management Official Name/Phone:	

I certify that a formal self-inspection of [FACILITY NAME] was accomplished during the period of (dates), in accordance with NISPOM reference 1-206b. I furthermore certify that the information provided in the attached Self-Inspection Check-List is true and correct to the best of my knowledge. I understand that my submission of this letter and the results of the inspection constitute a statement on a matter within the jurisdiction of the Executive Branch of the United States. I also understand that the United States Criminal Code (Title 18, section 1001) provides that making willful false official statements or concealing a material fact is a felony which may be punished by fine or imprisonment or both.

Sincerely,

\_\_\_\_\_  
Senior Management Official (Signature/Date)